

# Minutes



Listening Learning Leading

## OF A MEETING OF THE

# Joint Staff Committee

HELD AT 12.45 PM ON TUESDAY 10 MAY 2016

MILTON HILL HOUSE, STEVENTON

### Present

Matthew Barber, John Cotton, Debby Hallett, Lynn Lloyd and Anthony Nash and Elaine Ware (as substitute for Roger Cox)

**Officers:** Steven Corrigan, Andrew Down and Margaret Reed

**Also present:** Anthony Hopkin, Penna

### 1 Apologies and notification of substitutes

Roger Cox submitted apologies for absence with Elaine Ware attending as his substitute.

### 2 Declaration of interest

None.

### 3 Minutes of the previous meeting

**RESOLVED:** to approve the minutes of the meeting held on 19 February 2016 as a correct record and agree that the chairman sign them.

### 4 Exclusion of the public

**RESOLVED:** to exclude members of the press and public from the meeting for the following items of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. they involve the likely disclosure of exempt information as defined in paragraphs 1, 3 and 4 of Part 1 of Schedule 12A of the Act, and
- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## 5 Appointment of chief executive

The committee conducted the formal interviews with the four shortlisted candidates for the position of chief executive.

Findings from the assessment process and the preliminary interview were presented to members of the Joint Staff Committee. Penna outlined candidates' strengths and areas for consideration in relation to the previously agreed competencies.

Members were unanimous that all candidates were appointable based on the competency framework agreed at the beginning of the process.

This made it a difficult decision, as all candidates gave a strong performance and the final decision was not easy. However, taking into account each candidate's approach to addressing the key criteria, the committee agreed unanimously to recommend the appointment of David Hill. The committee agreed to hold a second candidate as a reserve.

The committee recorded its thanks to Penna for their work during the recruitment process.

**RESOLVED TO RECOMMEND:** each Council to appoint David Hill as shared chief executive of South Oxfordshire District Council and Vale of White Horse District Council on a salary of £140,000 per annum.

## 6 Application for voluntary redundancy

The committee considered the confidential report of the chief executive which invited it to recommend each council to accept Anna Robinson's request for voluntary redundancy.

The report set out that as a result of the corporate services outsourcing project the councils' current management structure required review and was likely to result in a smaller corporate management structure. In advance of this restructure Anna Robinson had sought voluntary redundancy. The leaders of both councils supported the request.

**RESOLVED:** to recommend each Council to agree to the voluntary redundancy of Anna Robinson effective from 30 September 2016.

The meeting closed at 6.00pm

Chairman

Date